<table>
<thead>
<tr>
<th>DATE</th>
<th>NAME</th>
<th>ARRIVAL TIME</th>
<th>DEPARTURE TIME</th>
<th>SPECIAL EVENTS</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>MO</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WE</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TU</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TH</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SA</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SU</td>
<td></td>
<td>8:30-5:30</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**McDonald Observatory Visitors Center Work Schedules / August 2004 - ver. 08142004**

- **MO**: Monday
- **WE**: Wednesday
- **TU**: Thursday
- **TH**: Friday
- **SA**: Saturday
- **SU**: Sunday

- **ARRIVAL TIME**: Time the visitor center opens.
- **DEPARTURE TIME**: Time the visitor center closes.
- **SPECIAL EVENTS**: Any special events or meetings that may affect the schedule.
- **NOTES**: Any additional notes or information.

**Additional Information**:

- **INVENTORY**: Available on a daily basis.
- **CAROL**: Responsible for inventory management.
- **KAY**: Handles inventory control.
- **WINNIE**: Assists with inventory tasks.

**Special Events**:

- **Paradise Park**: Special events related to the park.
- **Meeting**: Regular meetings with stakeholders.
- **Dinner**: Special events involving meals.

**Attendance Notes**:

- **OFF**: Employee is absent.
- **SP**: Employee is on vacation.

**Contact Information**:

- **MO**: Marc W.
- **WE**: Mark C.
- **TU**: Kevin
- **TH**: Eva
- **SA**: Nancy
- **SU**: Carol

**Phone Numbers**:

- **8:30-5:30**: Main line for visitor center.
- **9:15p**: Special events contact number.
- **7:30p**: Dinner meeting coordination.

**Meeting Notes**:

- **SUPERVISOR**: Candidate interviews.
- **MEETING**: Regular meetings with stakeholders.
- **DINNER**: Special events involving meals.

**Work Hours**:

- **8:30-5:30**: Standard work hours.
- **9:15p**: Special events involving meals.
- **7:30p**: Dinner meeting coordination.

**Other Notes**:

- **D Details**: Detailed schedule for specific days.
- **REUs**: Request for employee availability.
- **Meeting**: Regular meetings with stakeholders.
- **Dinner**: Special events involving meals.

**Attendance Notes**:

- **OFF**: Employee is absent.
- **SP**: Employee is on vacation.